



**Early Childhood  
Australia**  
A voice for young children

# AJEC

## submission cover sheet

**Author(s) name:** \_\_\_\_\_ (In office only) **Manuscript no:**

**Manuscript title** \_\_\_\_\_

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**Themed edition?** \_\_\_\_\_

**Will manuscript date within six months?** \_\_\_\_\_ **Primary Research Article** \_\_\_\_\_

### Checklist for Authors

The aim of this checklist is to assist authors to submit their work to Early Childhood Australia in a form which can be efficiently transformed into timely and attractive publications via our in-house production process.

- Is your manuscript directed at the appropriate target audience?
- Is the word length of your manuscript appropriate for AJEC publication?
- Word count: \_\_\_\_\_
- Are all authors and affiliations listed correctly in your manuscript?
- Does the style of your manuscript meet all requirements of the ECA house style? This can be accessed at: [www.earlychildhoodaustralia.org.au/australian\\_journal\\_of\\_early\\_childhood/author\\_and\\_reviewer\\_guidelines.html](http://www.earlychildhoodaustralia.org.au/australian_journal_of_early_childhood/author_and_reviewer_guidelines.html)
- Are all numbers mentioned in manuscript written in figures? (Numbers in the text up to nine are exceptions and are to be spelt out.)
- Is your manuscript formatted according to ECA house style?
- Is your referencing correct?
- Do your photos/illustrations meet the format requirements of ECA house style?
- Does your manuscript meet the requirements of submission?
- Is your manuscript ready to be put through a blind review process?