

Each return of goods claim is processed individually according to Early Childhood Australia's Terms of Trade.  
Submission of this form does not guarantee a refund.

Name/Organisation: \_\_\_\_\_

Contact (if organisation): \_\_\_\_\_

Account Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Item: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Invoice Number: \_\_\_\_\_

Reason for return (please tick one)  Damaged  Incorrect delivery (not what was ordered)  
 Other (please specify) \_\_\_\_\_

Preferred action (please tick one)  Credit  Refund (please fill out bank details below)  
 Exchange (please specify) \_\_\_\_\_

Account Name: \_\_\_\_\_

BSB: \_\_\_\_\_ Account Number: \_\_\_\_\_

I have read Early Childhood Australia's Terms of Trade and understand that if my application for a refund is approved, I will not be refunded the full purchase price as per Early Childhood Australia's Terms of Trade, unless the item is damaged or faulty.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Please return this form together with returning goods to:**

Early Childhood Australia  
PO Box 86, Deakin West ACT 2600  
T: (02) 6242 1800 F: (02) 6242 1818  
E: [eca@earlychildhood.org.au](mailto:eca@earlychildhood.org.au)