Minutes: 2021 ECA Annual General Meeting

Date: 9th November 2021

Time: 6.00pm – 8.00pm

ECA VICTORIAN BRANCH AGM	
1	**1.1 Welcome & Apologies** (attendance & apology list attached) (Marie Howard)
2	**2.1 Acknowledgement of Country** (Casey Goodman)
3	**3.1 Minutes of the Previous Meeting** (Marie Howard) **MOTION PASSED**: That the minutes of the previous AGM (10/11/20) be received as a full and accurate record of that meeting. *Moved: Marie Howard* *Seconded: Marlene Fox*
4	**4.1 Reports** (see the Annual Report) • ***President's Report*** (Marie Howard) *Moved: Claire Cooper* *Seconded: Janet Williams-Smith* • ***Treasurer's Report*** (Sharon Jordan) *Moved: Casey Goodman* *Seconded: Rachel Pollitt*
5	**5.1 Appointment of an Auditor for the 2021-2022 Financial Year** (Sharon Jordan) **MOTION PASSED**: That the ECA Vic Branch appoint *F Trotta & Co* (505 Nicholson Street, Carlton North, Victoria, 3054) as auditor for the financial year 2021-2022. *Moved: Casey Goodman* *Seconded: Alastair Gibbs*

6 **Thank-you and Acknowledgements** (Marie Howard)

- Marie Howard thanked the following:
  - Janet Williams-Smith for all her work as National Director
  - Sharon Jordan for all her work as Treasurer
  - The RAP Sub-Committee for all their work on drafting the RAP
  - Carrie Woods for all her work and support
  - Sean Whiting for his work on the governance changes
  - All Committee members
  - Elise Calderbank for all her IT support
  - Sam Page and the National Office for all their support
  - Our partners ELAA, CCC and Gowrie Victoria
  - Our funders DET and FSV.

7 **7.1 Introduction to the Special Resolution** (Sean Whiting)

7.2 SPECIAL RESOLUTION PASSED

It was resolved by **special resolution**:

Noting that the members of the Association are entitled to hold and have been offered direct membership in the company limited by guarantee that will be known as Early Childhood Australia Ltd (ECA) and in accordance with the proposed Integrated Affiliation Agreement between ECA and the Association, the Association resolves:

1. That, following the registration of ECA and after the satisfaction of all the Association's debts and liabilities, the Association will transfer all remaining surplus assets to ECA, a registered charity with similar objects to that of the Association.
2. That, following the transfer of all remaining surplus assets to ECA:
   a. the Association will cease to operate; and
   b. the Committee of the Association must apply to Consumer Affairs Victoria for voluntary cancellation of the Association on the basis that it is not in operation.

Results of the Vote

Vote Type	Vote Tally
For	22
Against	0
Abstaining	1

7.2 Acknowledgment

On behalf of the membership, Catharine Hydon thanked Marie Howard, Alistair Gibbs, and the whole of the Committee for their work in advising the AGM on the proposed governance changes.

8 **8.1 Committee Elections** (Catharine Hydon - Returning Officer)

8.1.1 Vacancies

- The following positions were vacant and eligible to be filled at the time of the AGM:
  - Vice-President
  - Treasurer
  - Ordinary Member (x1)

8.1.2 Nominations

- The following members were nominated for the vacant positions:

Vacant Positions	Names
Vice-President	Alastair Gibbs
Treasurer	Simon Daniel
Ordinary Member (x1)	Claire Cooper

8.1.3 Results of the Election

- In accordance with Sec. 23(5) of the *Constitution of Early Childhood Australia (Victorian Branch) Inc.*, there being only one nominee for each of the vacant positions:
  - Alastair Gibbs was declared elected to the position of Vice-President;
  - Simon Daniel was declared elected to the position of Treasurer; &
  - Claire Cooper was declared elected to the position of Ordinary Member.

9 **AGM Closed at 6:50pm**

AGM Reflection

10 ***Small Group Reflection on 2021*** (Janet Williams-Smith)

11 **Event Closed at 7:30pm**